



Docent Training 2020

Week- 1 *All sessions to meet in the classrooms, downstairs beneath V unless otherwise noted.*

Saturday, Jan 11

- 9:00-9:45 Welcome/Orientation - Carrie McDonald & Tanya Zastrow
9:45-10:30 Texas All Stars- Andrea DeLong-Amaya
10:30-10:45 Break
11-Noon Garden walk - Andrea
12:00-1:00 Lunch
1:00-2:00 Nursery & Tree Yard Tour- Sean Watson (Nursery)
2:15 WFC Departments & Programs Introductions (15mins/department)
Finance - Mike Abkowitz
Development - Shannon Harris
Membership and Admissions - Lori Bockstanz
Communications - Lee Clippard
Guest Experience - Mark Johnson
Store - Nancy Shilling
3:15- 3:30 Volunteer Docent Roles and Sign-In Instructions (Volunteer Room)

Homework: Explore the docent materials: [online docent materials](#)

Homework: Expert Paper – Select a Native Plant

Week – 2

Saturday, Jan 18

- 9:00-9:15 Welcome (classrooms)
9:15-10:15 Patrick Newman, Executive Director State of the Garden Address
10:30-10:45 Break
10:30-Noon Tour Example - Carolyn Long (Gardens)
12:00-1:00 Lunch
1:00-2:30 Themes/ Know your Audience & Resources - Tanya Zastrow
2:30-3:00 Wrap-Up and questions (Optional-watch Architecture video in the classroom. You may watch this video on your own at home with the homework link [Architect's talk](#) at any point during training. However, if you do not have good internet access at home, we wanted to make this time available at the Center.)

Homework: login from home and self-schedule shadow shifts on 10am tours and or Info Desk (9-11am)

Homework: Complete the Theme Assignment

Optional: Winter Tree Fest 1/25/20 11-4pm

***Schedule subject to change as needed*



Week – 3

Saturday, Feb 8

9:00-9:15	Welcome
9:15-10:15	Nature's Influence on Lady Bird & Beginnings of WFC - Marie Bassett, Docent
10:15-10:30	Break
10:30-11:15	Discovery Cart –Rosalie Kelley
11:15-12:15	Tour Practical (Gardens)
12:15-1:00	Lunch
1:00-2:45	Tour Practical (Gardens)
2:45-3:00	Wrap-Up

Homework: self-schedule shadow shifts on 10am tours and or Info Desk (9-11am)

Week – 4

Saturday, Feb 29

9:00-9:15	Welcome
9:15-10:15	Education Volunteer Opportunities- Tanya Zastrow <ul style="list-style-type: none">▪ Youth Group Visits/Learning Stations▪ Little House Stewards▪ Adult class monitor▪ Sprouts
10:15-10:30	Break
10:30-11:15	Natural Areas/Research Tour- Michelle Bertelsen (Research Trails)
11:15-12:15	Arboretum Tour
12:15-1:00	Lunch (pack a lunch that we can take out and eat outside, following Arboretum tour)
1:00-2:45	History of Center landscape. Landscape Architect Bob Anderson (indoor/outdoor)
2:45-3:00	Wrap-Up, Q & A with Carrie and Tanya

PHASE I DOCENT TRAINING COMPLETED!!

Next up:

- ✓ Start the Docent Round Robin.

Docent Training Staff Contacts:

- Carrie McDonald, Volunteer Services Manager- 512-232-0102, cmcdonald@wildflower.org
- Tanya Zastrow, Director of Programs- 512-232-0122, tzastrow@wildflower.org

MARK your Calendars: Graduation Brunch May 30, 10am

***Schedule subject to change as needed*